

## 2014 ~ 21<sup>st</sup> Annual VIP Teams

## Ready to join the Jesuit High School Run to Feed the Hungry team? Just follow the online instructions below:

- 1. Go to <u>www.RunToFeedTheHungry.com</u> by <u>**Thursday**, November 13<sup>th</sup>.</u>(This ensures that all team members receive their gear and parking passes in time for the event)
- 2. Click the TEAMS tab on the top header and read about the team program
- 3. Click the REGISTER A TEAM MEMBER button in the center of the page
- 4. Sign up for a Chronotrack account for easy account access, or choose Continue to move forward
- without this step. (Note that Team Captains *MUST* create an account).
- 5. This will take you to the registration page. Start with choosing I'M ON A TEAM \$50.

(If you have a code or discount, that will come later...if you are on a team you MUST start with **I'm On A Team.** Students 19 & under will receive a \$15 discount at checkout.)

- 7. Enter your name, birthdate and gender
- 8. Read and agree to the online waiver by choosing AGREE
- 9. Select your team from the drop down menu list. Jesuit High School
- 10. Enter your mailing address
- 11. Enter your best contact phone number (including area code) and your email twice.
- 12. Kindly add an additional donation to your registration if you can do so. (Note that if you make a \$50 donation or more at the time of registration, you will receive a custom RTFH stainless steel water bottle). This is a personal donation only and is *not* calculated in your individual or team fundraising totals, which is different from previous years.
- 13. Select your shirt size. PLEASE review the sizing. We offer UNISEX sizing again this year. The team garment will be an upgraded half zip technical shirt.
- 14. Once again, since the teams will receive the half zip shirt, we are allowing team members ONLY to purchase an additional traditional race shirt for \$15, as this will *NOT* be included in the registration. If you wish to do so, choose your size.
- 15. Next, choose if you would like your race to be TIMED or UNTIMED. (NOTE #1: ONLY choose *TIMED* if you are running and want to be timed. All walkers *MUST* choose UNTIMED. NOTE #2: Members of the same team do NOT need to run the same event. NOTE #3: If you are NOT planning to be there on race day, but still want to participate on the team and receive a shirt, please select UNTIMED as well.)
- 16. Jesuit High School does NOT have a payment code, so please leave AS IS selected and click NEXT.
- 17. If you would like to ADD ANOTHER registrant, click the ADD ANOTHER button and fill in their information.
- 18. After all members are entered, click CHECKOUT, provide your payment information and click PAY (if payment is due).
- 19. You are now officially REGISTERED. Share it on your Twitter or Facebook pages with a simple click if you choose.
- 20. AFTER registering, you will receive an email confirmation.
- 21. The next step is to set up your Fundraising Account. Please simply follow the steps on the screen to do that. If you cannot do it at the time of registration, simply go back to <u>www.runtofeedthehungry.com</u> at any time and click the FUNDRAISE link. You can set up your individual account and then join your team. *All team members need to make sure to do this final step*.

THANKS for your support. See you on Thanksgiving Day!

Questions or Problems?

Contact your Team Captain- Leah Heine - <u>Leah.Heine@jesuithighschool.org</u> or the RTFH Team Coordinator at <u>Teams@RunToFeedTheHungry.com</u> or (916) 712-5366