



CONTINUITY OF LEARNING

Digital Learning Days Student Guidelines

Jesuit High School is prepared for the possibility of a prolonged interruption to our typical in-person instruction. Classroom teachers are prepared to continue covering course material remotely using Google Classroom and other tools available to teachers and students. What we call *Digital Learning Days* (DLD) have been designed to provide guidance for teachers and students so that learning can continue. The following guidelines are designed to facilitate the continuation of instruction that is simple, manageable, and effective for teachers and students.

Protocol for School Closure DLD:

1. A communication will be sent announcing the closure of school and the start of Digital Learning Days. This message will have specific instructions on when to expect the first DLD assignment to be shared.
2. For each subsequent day, teachers will post a Google Classroom assignment containing instructions for a digital learning activity **no later than 9 a.m.** ONLY for classes that would meet on that day. Classes will continue to “meet” on the days listed on the official school calendar.
3. Your work on the assignments for each class must be uploaded to Google Classroom by **9 p.m. on that same day**, per each teacher’s instructions.
4. Your teachers will consider the length of the assignment in light of the All-Day Schedule vs. an Odd or Even Schedule, meaning a shorter assignment or activity will be considered for ALL days.
5. To ask a question about an assignment, students should use the Class Comment or Private Comment features, not email.
6. Teachers and students are asked to use email for special circumstances beyond the classroom context that only apply to the individual student (for example, grade concerns, late work, etc.)
7. To help you plan your time for the week, teachers will post a plan or calendar on Google Classroom that provides you with an overview of the work expected for the week.

NOTE: If students cannot complete work due to a power outage or internet disruption, JHS will require a phone call from a parent to the Attendance Line with an explanation. If the “absence” is excused by parent communication, teachers will accept work without penalty.

Consider this as you plan...

Be sure to bring home from school all the resources you might need to complete work for your classes. Give yourself the opportunity to write out your day to establish some structure. Plan your day to include time for school work, exercise, healthy eating, and household responsibilities. Changing routines can cause stress and confusion.

Be sure to follow class instructions carefully and use the appropriate communication tools when you need clarification or help.

Examples of Possible DLD Assignments:

- Participation in an online interactive activity
- Notes taken while watching a video or reading an article/chapter for later collection.
- An open-book online formative assessment.
- A reflection or open-book essay submitted digitally.
- A photo of hardcopy work being done at home (e.g., note taking, physical projects, etc.)
- A work log demonstrating progress on a long-term project.
- A video or screencast demonstrating understanding or practice.
- Assignments or practice in an online program (e.g. Membean)