

JESUIT HIGH SCHOOL PARENT 101 QUICK REFERENCE GUIDE

This document provides parents with a quick reference to our most frequently asked questions. Additional information can be found in the Student Parent Handbook or on our website at www.jesuithighschool.org.

Athletics

Where do I turn in the completed physical form? What if my son does not intend to participate in athletics? All incoming students need a current physical whether they intend to participate in athletics or not. Current physicals should be turned in to the Main Office and uploaded to your son's Final Forms account.

Why does it have to be dated between June 1 and July 31? Jesuit must have on file a current physical for a student to be eligible for athletics. If an athlete has a physical that is overdue (more than 365 days), he will be ineligible to play. If your son participates in a spring sport and his season extends into the summer, he could become ineligible if his physical expires.

What if my son gets a concussion? If an athlete is suspected of having suffered a concussion, he will be ineligible to practice or play until all concussion protocols have been completed – this is for the safety and benefit of the athlete. Please contact Head Athletic Trainer, Jamie Ralph (jamie.ralph@jesuithighschool.org) in the Athletics Department for information on the Return to Learn and Return to Play protocol.

When are practices? Practice times and locations are determined by individual coaches. It is the responsibility of the student athlete to know when and where practices are being held.

How do I contact a coach/trainer? Coaches and trainers can be contacted via email. Email addresses are located on our website at www.jesuithighschool.org.

Attendance Line / Absent Notes

What do I do if my son is sick? If a student is going to be late or absent for any scheduled period of the day including Collaboration periods, it is his responsibility to have his parent or legal guardian notify the attendance recorder by phone (916.480.2135) before 9:00 a.m. on each and every day of his absence. Voice mail is available for early morning calls.

What if he is sick during the school day and I need to pick him up? When a student becomes ill during school, he should inform his classroom teacher and secure permission to go to the Dean's Office. The Dean's Office will make all the necessary phone calls to dismiss the student.

What if he has an appointment during the day? A parent or legal guardian may submit a request for early dismissal by calling the attendance line (916-480-2135) and leaving a message by 9am on the day of their son's early dismissal. After the parent has left a message on the attendance line, he/she should direct their son to report to the Dean's Office before school or at lunch to be issued an Early Dismissal slip and have his name included on the Early Dismissal list.

Volunteers in Partnership (VIP) Program (cont'd)

How do I record that I did volunteer hours? Parents track all their VIP hours online via the "Helper-Helper" website or mobile app. "Extra" VIP hours are not carried over to the following year and may not be donated to other families.

When are all volunteer hours due? What if I don't get them done? Volunteer hours must be completed by April 30, 2022. If you have not completed your hours, you will be assessed a \$500 fee. This amount is not prorated for partial hours.

Some Information and Friendly Reminders...

Freshman Orientation: Freshman parents are welcome and encouraged to attend the Mass for the Freshman Class in the Gym on August 12th at 8:30 a.m. After Mass, students will go with their Big Brothers to begin Orientation. A Parent Coffee and Logowear Sale will follow for parents of Freshmen and transfer students. Freshmen will be provided with lunch and they will be dismissed at 12:00 pm.

Student Pick up and Drop Off: The preferred drop off / pickup area for Junior and Senior students is via the main campus entrance to the school - 4660 Fair Oaks Blvd (O'Donnell and Fair Oaks Blvd.). The preferred drop off / pickup area for Freshmen and Sophomores is the American River Drive Parking Lot (4741 American River Drive) at the lower field lot. That gate will be open for pedestrian traffic only. At the end of the school day, parents are encouraged NOT to arrive too early, as that causes congestion and a back-up of cars onto surface streets. Your student will need a few minutes after the bell rings to gather his things and walk across campus, so please take this into consideration. Allow at least 15 minutes after the bell rings before getting into the pick-up queue located in front of the Barry Gym and Harris Center or along American River Drive (north side of the street as there is no pedestrian walkway that crosses AR along that stretch of the street!) There is **NO** Student Drop off at 1200 Jacob Lane and we ask that you **NOT** park in local neighborhoods such as Lantern Court to be considerate of our neighbors.

The **Freshman Retreat** is August 28th and is mandatory for all Freshmen. Information on the Freshman Retreat is available on the JHS website. Type "Freshman Retreat" into the search box to view the retreat schedule and details. Parents are strongly encouraged to attend the parent portion of the retreat on the morning of August 28th. Lunch is provided for all attendees. The retreat closes with a vigil mass at 5:00 pm. All Freshmen families are invited to attend the closing Mass in the Gym before collecting their sons.

Tardy students: Students arriving late to school must report to the Dean's Office for a tardy slip.

Online Calendar: While we make every effort to ensure the accuracy of the printed calendar, changes inevitably occur during the course of the school year. **We recommend that parents check the online calendar, which is continuously updated as the need arises.** Parents and students will also be notified of significant changes in the school schedule (such as a change of dismissal time or a change in the Collaboration Schedule) via email. To access the online calendar, visit www.jesuithighschool.org, scroll to the bottom of the Home page, and click on the link entitled "Calendar."

Transportation - Carpool / Bus information

How do I get information on carpool or the bus? To request carpool or Placer Bus Group information, please go to the Welcome Class of 2025 page or, from our homepage on our website, use the search keyword "Carpool."

How do I get on the list for carpools? Please go to our website at jesuithighschool.org and use the search keyword "Carpool" to complete the carpool request form.

Do I have to contact the other parents? Once you complete and submit the form found on the website, a parent volunteer will gather the information and send out an email containing a list of other families in your area that you can contact to form a carpool.

Jesuit is not responsible for ensuring the qualifications, competency, training, licensing, driving record, driving habits or insurance coverage of any drivers identified on the Carpool List. We recommend that each participant in any carpool make an independent assessment of the appropriateness and safety of participating in such a carpool.

Where does the Placer Bus Group pick up? Current stops include Lake of the Pines, St. Joseph's Church Auburn, Chipotle (Rear Parking Lot) Rocklin, and Smart & Final in Roseville. **For additional information on the Placer Bus Group, please go to www.placerbusgroup.com.**

Tuition / Tuition Assistance

Where do I find the schedule indicating when tuition will be taken from my account?

Jesuit High School contracts with Tuition Aid Data Service (TADS) to process all tuition payments and financial aid applications. Tuition is collected on the date you selected during registration. To verify those dates, please login to your TADS account.

What if there is a problem and I need to talk to someone? If you have any questions regarding your tuition payment, please contact TADS directly at 800-477-8237. You may also contact Jessica Billigmeier at Jessica.Billigmeier@jesuithighschool.org.

How do I apply for Tuition Assistance? Tuition assistance applications open in October. For more information, please contact Jessica Billigmeier.

If I applied for and received Tuition Assistance last school year, do I have to reapply this year? What if I missed the deadline? Yes, each year you must reapply to be considered for tuition assistance. Applicants who file a completed application by the deadline get priority consideration. To request a late application, please contact Jessica Billigmeier.

Volunteers in Partnership (VIP) Program

How many hours does our family need to do? Can my son do any of those hours? Each family is required to volunteer 25 hours in support of Jesuit High School throughout the school year. Up to 10 hours of the total requirement may be earned by your current student. Please note: VIP hours are separate from a student's Service & Justice hours requirement.

When can I begin volunteering? All hours starting May 1, 2021 will count toward your 2021-2022 family VIP hours.

How do I sign up for volunteer opportunities? Jesuit uses the "Helper-Helper" volunteer portal to list most of our volunteer opportunities. You will also sign up for volunteer shifts through this portal. For information on how to use the system, please go to our website at jesuithighschool.org/volunteers.

Calendar/Collaboration Schedule

Does my son need to be at every Collaboration meeting? Collaboration periods for students include assemblies, class Masses and group meetings with counselors. Students are required to attend all Collaboration Periods scheduled for their year level and attendance will be taken. All Collaboration Period schedules are located on the inside back cover of the Student Calendar as well as the school website.

What if he does not have a collaboration meeting? Can he stay home until later? If a student’s year level is not involved in a particular date’s Collaboration Period, he can arrive before the day’s first class period (9:35 a.m.), schedule personal off-campus appointments, or use defined areas of campus (e.g. Harris Center and the King Library).

Clubs/Activities

How can I find a list of clubs for my son? A list of current clubs can be found at www.jesuithighschool.org under the “Student Life” tab.

What if my son wants to start a new club? Students who want to start a new club should download the application from our website at www.jesuithighschool.org and use the search keyword “Club Application.” Specific questions should be directed to Peter Ferrari, Director of Student Activities.

Counseling

How do I find out the name of my son’s counselor? Counselor caseloads can be found on our website. Go to www.jesuithighschool.com and use the search keyword “Counseling.”

What if I would like to make an appointment with my son’s counselor? Can I make an appointment with my son’s counselor before school starts? Counselors are not required to be on campus until orientation in August. If you would like to request a meeting with your son’s counselor, please email them during the first week of school.

Detention / JUG

The term “JUG” is derived from the Latin word jugum, meaning yoke or burden, and refers to disciplinary consequences assessed at Jesuit schools. When a student receives a “JUG” from a faculty or staff member, it is entered and communicated to students electronically. It is a student’s responsibility to check his Jesuit-assigned email regularly. Students will be held accountable for all information communicated in this manner.

A Freshman student may be assigned to Academic Detention by his teacher on any (and every) day on which he does not produce the written or study work assigned for that day. Faculty will give the student an assignment that will be collected at the conclusion of the day’s detention. **Students must serve Academic Detention on the day that it is assigned. There are no exceptions to this rule.** Excuses for missing detention (e.g., athletic or other co-curricular events, work, carpool) will not be accepted. Academic Detention will be held daily (Monday - Friday) beginning approximately 20 minutes after the final bell and lasting for one hour.

After School Detention is assigned for misconduct at school or at any school event and may include, but is not limited to, classroom disruptions, dress code violations, tardies, unsigned reports, being unprepared for class, or other infractions at the discretion of the Dean’s Office. **Students may serve behavioral detention on the day assigned or on the next school day.** Excuses for missing detention (e.g., athletic or other co-curricular events, work, carpool, etc.) will not be accepted. After-School Detention lasts for one hour after school, beginning approximately 20 minutes after the final bell.

Directory of Staff Phone Extensions - 916-482-6060

To contact individual faculty members, please email them. Faculty email addresses are available on the website at www.jesuithighschool.org/school-directory.

Attendance Line

Academics Office
Advancement
Alumni
Athletics
Business Office
Campus Ministry / Office of Service and Justice
Counseling Office
Dean’s Office
President’s Office
Principal’s Office
Registrar
Student Activities
VIP Program

916-480-2135
Margie Wagner – x220
Megan Chaney – x340
Christopher Marshall ‘03 – x260
Robin Cummings – x223
Jessica Billigmeier – x216
Jessica Fuentes – x277
TBA – x334
Mary Harrison – x226
Sarena Fairrington – x211
Meghan Blee – x222
Debbie Case – x227
Peter Ferrari – TBA
Kim Kalmbach – x336

ACADEMIC DEPARTMENT CHAIRS:

English Jennifer Borasi
Mathematics Judi Brown
Physical Education Hank Weinberger
Science Tom Witzgall ‘98
Social Sciences Paul Rose
Theology Annie Crew-Renzo
Visual & Performing Arts Leah Heine
World Languages Teresa Herrera

Dress Attire / Dress Code

What does “Dress Attire” mean? Students must dress appropriately to include slacks, a dress shirt and tie, dress belt, and clean leather dress shoes. Athletic/tennis shoes as well as hooded sweatshirts are not allowed for the entire school day on all “dress attire” days. Schoolwide dress attire days are noted in the school calendar.

What if he forgets about “dress attire days?” Students who attend school in regular attire or are not in full dress attire (including proper shoes) on those days are subject to three days of JUG.

Jesuit High School has a dress code for all students. Please refer to the Student Parent Handbook for information on Dress Code.

Marauder's Cove is the official logowear store of Jesuit High School and is operated by the Loyola Guild. The store stocks dress code approved items, parent gear and gifts. Find them and other approved vendors at jesuithighschool.org/shop-jesuit.

Final Forms

Do I have to use Final Forms?

Yes. Final Forms is an online service to provide parents and students with a tool to easily register students for school, provide necessary emergency information and sign e-forms that pertain to activities or groups in which your son participates. Please use Final Forms to update contact information including a new home address, email address or phone number.

Marauder Café / MySchoolBucks

Does he have to use MySchoolBucks?

No. He may certainly bring his own lunch or pay cash for his Cafe items. The cash option is less desirable, as it increases the transaction time and slows down the lines.

How do I put money on my son’s MySchoolBucks account?

You may add funds to your son’s account by visiting MySchoolBucks.com, where you will need to set up your account and link that account to your son (using his legal name and date of birth). The site also allows you to personalize recurring payments and to view the items your son purchases. You will receive more specific information in August.

How does he know where to find his code? What if he loses the code?

Prior to the start of school, students will be sent their PIN code and other information regarding the Marauder Cafe. If a student forgets or misplaces his code, he should visit the President’s Office and request to see Sarena Fairrington, who will look up his PIN code for him. He can also email her at Sarena.Fairrington@jesuithighschool.org.

PowerSchool

Where do I get the access information, and when? Information regarding PowerSchool access will be provided during the first week of school. Students will receive their information via their Jesuit email account and parents will receive their information via the email address we have on file.

What if I have trouble getting into the account? If you are locked out of your account, please email powerschoolhelp@jesuithighschool.org.

I have more than one son attending Jesuit. Can I use one login to see both son’s grades? Yes, you can use one login to see both students. Please email powerschoolhelp@jesuithighschool.org for assistance.

Request a Meeting with a Teacher, Coach or Administrator

It is Jesuit High School’s policy to follow a protocol for meetings to resolve issues or address concerns. Should a parent wish to set up a meeting in this regard, the school’s policy for meetings is as follows:

1. Contact the faculty member or coach directly to set up a mutually agreeable time;
2. If, at the conclusion of that meeting, the parent concerns have not fully been addressed, the parent should contact the Department Chair (for an academic issue) or the Head Coach of the sport in question (if it is an athletic issue);
3. If the issue remains unresolved, contact the Assistant Principal who supervises the academic department in question or, if an athletic concern, schedule a meeting with the Athletic Director.
4. If the preceding steps have failed to resolve the parent’s concern, the Executive Assistant to the Principal should be contacted for an appointment with the Principal. The phone number for that office is (916) 480-2122.

Please refer to the Student Parent Handbook for more information.